

**West Parry Sound Recreation and Cultural Centre Board  
Open Meeting Minutes – October 12, 2022**

**Date:** October 12, 2022  
**Time:** 7:05 PM  
**Location:** via Zoom Video Conference

**Members Present:**

Chair Donald Sanderson  
Archipelago Reeve Bert Liverance  
Carling alternate Councillor Steve Crookshank  
McDougall Mayor Dale Robinson  
McKellar Councillor Morley Haskim  
Parry Sound Mayor Jamie McGarvey  
Seguin Councillor Terry Fellner  
Shawanaga Councillor Sherrill Judge  
Wasauksing alternate Councillor Lindsay McConnell

**Steering Committee Members Present**

Archipelago CAO John Fior  
Carling CAO Kevin McLlwain  
McDougall CAO Tim Hunt  
Parry Sound CAO Clayton Harris  
Seguin CAO Jason Inwood

**Alternate Members Present:**

McDougall Councillor Joel Constable  
Parry Sound Councillor Vanessa Backman  
Seguin Mayor Ann MacDiarmid

**Staff Present:**

Recording Clerk Rebecca Johnson  
Communications Officer Valerie Iancovich

**Guests Present:**

Richard Culverwell, Fundraising Committee Vice-Chair

**1. Agenda:**

**1.1 Move to Closed Meeting**

Prior to the scheduled open meeting, the Board moved to a meeting closed to the public per the following resolution:

**Resolution 2022 – 21**

**Moved by Reeve Liverance**

**Seconded by Councillor Fellner**

THAT pursuant to Section 239(2) and (3) of the Municipal Act, S.O. 2001, c.25, as amended, the West Parry Sound Recreation and Cultural Centre Board moves



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**2. Business**

**2.1. Chair's Report**

Chair Sanderson noted the continuing work of the Steering Committee in advancing the project.

**2.2 Matters from Closed Meeting**

**Resolution 2022 – 22**

**Moved by Reeve Liverance**

**Seconded by Councillor Fellner**

That the Chair and Clerk be authorized to execute the funding agreement with the Municipality of Whitestone substantially in the form as considered in the Closed meeting of October 12, 2022.

**Carried**

**2.3 Project Update Report**

Submitted by: Steering Committee

Steering Committee Vice-Chair Jason Inwood reported that since the last Board meeting work has been ongoing with project manager Gordon & Gordon Group Inc. to develop the architectural and design team services RFP, with an anticipated release date of October 26<sup>th</sup>, and recommended firm potentially as early as the December meeting. Mr. Inwood also noted that work is also ongoing to determine revenue and operating cost forecasts for a six-lane pool, and more information should be available for the next meeting.

**Resolution 2022 – 23**

**Moved by Reeve Liverance**

**Seconded by Mayor McGarvey**

That the Board receive the progress update report for information purposes.

**Carried**

**2.4 Fundraising Committee Report**

Steering Committee Vice-Chair Jason Inwood reported that since the Board's approval at the last meeting of the Fundraising Strategy, the Fundraising Committee has been working and has been helpful in providing data towards the RFP for fundraising, sponsorship and specialist services.

**Resolution 2022 – 24**

**Moved by Councillor Fellner**

**Seconded by Mayor Robinson**

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That the verbal report of the Fundraising Committee be received for information purposes.

**Carried**

**Adjournment**

Chair Sanderson adjourned the meeting at 7:26 PM