

**West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board
Minutes – Friday September 10, 2021**

Date: September 10, 2021
Time: 11:37 A.M.
Location: via Zoom Video Conference

Members Present:

Archipelago Reeve Bert Liverance, Carling Councillor Terry Gilbert, McDougall Mayor Dale Robinson, McKellar Mayor Peter Hopkins, Parry Sound Mayor Jamie McGarvey Seguin Councillor Terry Fellner

Steering Committee Members Present:

Archipelago CAO John Fior, Carling CAO Kevin McIlwain, McKellar Treasurer Roshan Kantiya, Parry Sound CAO Clayton Harris, Seguin CAO Jason Inwood

Alternate Members:

Archipelago Councillor Rick Zanussi

Staff Present: Recording Secretary Rebecca Johnson, IT Meeting Host Forrest Pengra.

Town of Parry Sound Clerk Rebecca Johnson welcomed members to this first meeting of the Board and acknowledged receipt from each of the six participating municipalities of The Archipelago, Carling, McDougall, McKellar, Parry Sound and Seguin of their signed Agreement, confirming participation on the Board by terms of the Agreement.

1. Agenda:

1.1 Additions to Agenda – N/A

**1.2 Approval of Agenda
Moved by Reeve Liverance
Seconded by Councillor Fellner**

That the Agenda for the September 10, 2021 West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board is hereby approved as circulated.

Carried

1.3 Declaration of Pecuniary Interest – N/A

2. Business

2.1 Appointment of Chair & Vice-Chair

**Resolution 2021 – 01
Moved by Mayor McGarvey
Seconded by Reeve Liverance**

That Donald Sanderson be appointed as Chair

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The following amendment was proposed

**Moved by Councillor Fellner
Seconded by Mayor Robinson**

That the appointment of Chair and Vice-Chair be made on an interim basis, to the end of December 2021.

Amendment Carried

The amended resolution was voted on.

Carried as amended

**Resolution 2021 – 02
Moved by Reeve Liverance
Seconded by Mayor Robinson**

That Mayor McGarvey be appointed as the Vice Chair on an interim basis, to the end of December 2021.

Carried

Donald Sanderson assumed the Chair for the remainder of the meeting.

2.2 Notice of Meeting

**Resolution 2021 – 03
Moved by Reeve Liverance
Seconded by Councillor Gilbert**

Whereas Section 1 i) of the West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board (MSB) Agreement permits waiving the minimum five (5) working days notice for calling of a meeting that is called on an emergency basis; and

Whereas finalization of the MSB Agreement occurred as recently as Thursday September 9, 2021, and

Whereas the deadline to execute the Transfer Payment Agreement for ICIP funds to the Board has been set for September 10th, 2021;

Now Therefore the Municipal Service Board hereby confirms that meeting notice provided on September 8, 2021 is compliant with the emergency notice provisions of the Agreement.

Carried

2.3 Contact Information and Signing Authority

**Resolution 2021 - 04
Moved by Mayor Robinson
Seconded by Mayor McGarvey**

That the Board require two (2) signatures on all documents and that the following have signing authority on behalf of the Board:

Board Chair or, when unavailable, the Vice Chair; and either the Town of Parry Sound Treasurer or Town of Parry Sound Clerk.

Carried

2.4 Facility Operating Name

**Resolution 2021 – 05
Moved by Councillor Fellner
Seconded by Mayor Robinson**

That the Board hereby approves the operating name of the facility as the “West Parry Sound Recreation and Cultural Centre”

Carried

2.5 Transfer Payment Agreement to Accept ICIP Grant

**Resolution 2021 - 06
Moved by Councillor Gilbert
Seconded by Mayor Liverance**

Whereas the West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board is desirous of establishing a unique recreation and cultural centre/facility which meets the needs and interests of all West Parry Sound communities and encourages healthy lifestyles, social interactions and physical well being through education, recreation, wellness, cultural and athletic activities; and

Whereas the Town of Parry Sound on behalf of the West Parry Sound Area Municipalities, and before the creation of this Board, was approved to submit a joint funding application for an Investing in Canada Infrastructure Program (ICIP) grant for the purpose of constructing the West Parry Sound Recreation and Cultural Centre; and

Whereas a requirement for the transfer of funds from the ICIP grant to the Board

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requires the execution of an agreement;

Now Therefore the Chair and Vice-Chair of the West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board are hereby authorized to sign on behalf of the Board, the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP); Community, Culture and Recreation Stream with Her Majesty the Queen in right of Ontario, as represented by the Minister of Infrastructure, substantially in the form attached as Schedule A, and subject to correction of the transferee's name as the West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board, for the transfer of funds to construct the West Parry Sound Recreation and Cultural Centre.

Carried

3. Adjournment

Chair Sanderson adjourned the meeting at 11:55 AM