

**West Parry Sound Recreation and Cultural Centre Board  
Open Meeting Minutes – March 8, 2023**

**Date:** March 8, 2023  
**Time:** 7:00 PM; reconvened from Closed meeting to Open at 7:26 PM  
**Location:** via Zoom Video Conference

**Members Present:**

Chair Donald Sanderson  
Archipelago Reeve Bert Liverance  
Carling Councillor Al Doubrough  
McDougall Mayor Dale Robinson  
McKellar Mayor David Moore  
Parry Sound Mayor Jamie McGarvey  
Seguin Councillor Terry Fellner  
Shawanaga Councillor Sherrill Judge

**Steering Committee Members Present**

Archipelago CAO John Fior  
McDougall CAO Tim Hunt  
Parry Sound CAO Clayton Harris  
Seguin CAO Jason Inwood

**Alternate Members Present:**

Archipelago Councillor Tom Lundy  
Carling Mayor Susan Murphy  
McDougall Councillor JJ Blower  
McKellar Councillor Debbie Zulak  
Parry Sound Councillor George Ashford  
Seguin Mayor Ann MacDiarmid

**Staff Present:**

Recording Clerk Rebecca Johnson

**Guests Present:**

Gordon & Gordon Group Inc. Principal Andy Gordon  
Gordon & Gordon Group Inc. Senior Associate Tom Graham  
Richard Culverwell, Fundraising & Sponsorship Team Co-Chair

**1. Minutes:**

**1.1 Move to Closed Meeting**

Prior to the scheduled open meeting, the Board moved to a meeting closed to the public per the following resolution:

**Resolution 2023 – 06**

**Moved by Reeve Liverance**

**Seconded by Councillor Doubrough**

**West Parry Sound Recreation and Cultural Centre Board  
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THAT pursuant to Section 239(2) and (3) of the Municipal Act, S.O. 2001, c.25, as amended, the West Parry Sound Recreation and Cultural Centre Board moves to a meeting closed to the public in order to address matters pertaining to:

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, **(Construction Manager RFP Award; Fundraising and Naming Rights Consultant RFP Award)**

**1.2 Additions to Agenda – N/A**

**1.3 Approval of Agenda**

Moved by Reeve Liverance

Seconded by Councillor Doubrough

That the Agenda for the March 8, 2023 West Parry Sound Recreation and Cultural Centre Board is hereby approved as circulated.

**Carried**

**1.4 Declaration of Pecuniary Interest – N/A**

**1.5 Approval of Minutes**

Moved by Mayor Robinson

Seconded by Councillor Fellner

That the Minutes of the February 8, 2023 West Parry Sound Recreation and Cultural Centre Board are hereby approved as circulated.

**Carried**

**2. Business**

**2.1. Chair's Report**

Chair Sanderson recognized International Women's Day and acknowledged the work that women contribute within municipalities and communities including support of the Recreation and Cultural Board.

**2.2 Matters from Closed Meeting**

**2.2.1 Construction Manager RFP Award**

**Submitted by:** Steering Committee & Gordon Gordon Group Inc.

Steering Committee Chair Inwood reported that through direction from the Board, the Steering Committee issued an RFP for construction manager services developed in partnership with the Project Manager Andrew Gordon and CS&P Architects. Mr. Inwood noted that a number of proposals were received, and an evaluation process undertaken resulting in the recommendation this evening.



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Archipelago Reeve Bert Liverance	2		
Carling Councillor Al Doubrough	<u>1</u>		
<b>Weighted vote</b>	<b>11</b>	<b>1</b>	<b>Carried</b>

**2.3 Fundraising Update**

Mayor MacDiarmid reported that the Fundraising Team has been busy with the RFP evaluation, creating the sponsorship prospect list, organizing an April 12<sup>th</sup> thank you event for those who wrote letters in support of a six-lane pool, and selling fundraising/promotional t-shirts.

**Adjournment**

Chair Sanderson adjourned the meeting at 7:38 PM